

E-Book Collection Development Guidelines
Updates
for
Collection Sharing and Information Discovery System (CSIDS)
with enriched digital content
(QESS Project No.: T01/QESS/2013)

Selection Criteria

Expensive Materials

Requests for single titles with their individual eBook price exceeding HK\$2,200 will be considered expensive. Member libraries should be reminded that every expensive book purchased means that many other scholarly titles cannot be purchased. To ensure that the recommendation of an expensive item for shared access purchase is supported, the recommendations should be endorsed by one more member libraries. Some general guidelines are listed below:

- Probability of using the same materials by other courses/member libraries
- Student enrollment in the related courses
- Quality of the work, as indicated in the book reviews in professional sources and citations of the work.

Approved in 17th CPT meeting
January 2015

Selection Criteria

Expensive Materials

Requests for single titles with their individual eBook price exceeding HK\$4,000 will be considered expensive. Member libraries should be reminded that every expensive book purchased means that many other scholarly titles cannot be purchased. To ensure that the recommendation of an expensive item for shared access purchase is supported, the recommendations should be endorsed by one more member libraries. Some general guidelines are listed below:

- Probability of using the same materials by other courses/member libraries
- Student enrollment in the related courses
- Quality of the work, as indicated in the book reviews in professional sources and citations of the work.

Approved in 22nd CPT meeting
June 2015

Appendix III

Collection development schedule

Subject strands and keywords to member libraries		Member libraries' comments by	Title lists for member libraries' selection*
2 Jan 2015	-	-	29 Jan 2015
2 Feb 2015	-	-	27 Feb 2015
16 Mar 2015	Auxilliary Sciences of History	30 Mar 2015	27 Mar 2015
1 Apr 2015	Sociology & Social Work	14 Apr 2015	28 Apr 2015
4 May 2015	Bibliography, Library science and Information Sciences	18 May 2015	29 May 2015
1 June 2015	General Works	14 June 2015	29 June 2015

Approved in 17th CPT meeting
January 2015

Appendix III

Collection development schedule (July 2015-May 2016) - developing keywords and title lists for New Courses at Member institutes

Date	Member Library	Course / Programme name	Offer term or date of course (e.g. Month / Year)	Keyword draft required?	Keyword draft by	Return keywords for comment?	Comment by	Title search required?	Publication year of title (e.g. From 2013)	Language of title (English/Chinese/Bilingual)	Expected date of delivery title list (e.g. Month / Year)	Title list by
Jul-15	OUHK	Mobile Application Development	Spring 15	N	Not required	N	Not required	Y	From 2012	English	May-15	3-Jul-15
	TWC	BEd Early Childhood Education	Sep-16	Y	3-Jul-15	Y	17-Jul-15	Y	From 2013	English	Subject to the decision of CPT	31-Jul-15
	CIHE	Professional Diploma in Property Management	Jul-05	Y	3-Jul-15	Y	17-Jul-15	Y	From 2012	English/Chinese	Jul-15	31-Jul-15
	CHCHE	Bachelor of Arts (Hons) in Creation in Chinese Literary Arts	Sep-15	Y	3-Jul-15	Y	17-Jul-15	Y	From 2010	English/Chinese	Jul-15	31-Jul-15
Aug-15	OUHK	Digital Communication	Spring 15	N	Not required	N	Not required	Y	From 2012	English	May-15	7-Aug-15
	TWC	BSSc Psychology and Counselling	Sep-16	Y	7-Aug-15	Y	21-Aug-15	Y	From 2013	English	Subject to the decision of CPT	31-Aug-15
	CIHE	Bachelor of Science (Honours) in Digital Entertainment	2015-2016	Y	7-Aug-15	Y	21-Aug-15	Y	From 2013	English/Chinese	Jul-15	31-Aug-15
	CHCHE	Bachelor of Arts (Hons) in Advertising and Corporate Communication	Sep-15	Y	7-Aug-15	Y	21-Aug-15	Y	From 2013	English/Chinese	Jul-15	31-Aug-15
Sep-15	OUHK	Multimedia Technologies	Spring 15	N	Not required	N	Not required	Y	From 2012	English	May-15	4-Sep-15
	TWC	BA English and Communication	Sep-16	Y	4-Sep-15	Y	18-Sep-15	Y	From 2013	English	Subject to the decision of CPT	30-Sep-15
	CIHE	BTEC HND Diploma in 3D Design	Jul-05	Y	4-Sep-15	Y	18-Sep-15	Y	From 2013	English/Chinese	Jul-15	30-Sep-15
	CHCHE	Bachelor of Arts (Hons) in Communication and Crossmedia	Sep-15	Y	4-Sep-15	Y	18-Sep-15	Y	From 2013	English/Chinese	Jul-15	30-Sep-15
Sep-15	HKSYU	Doctor of Psychology in Counseling Psychology	Sep-15	N	N	N	N	Y	From 2013	English	Subject to the decision of CPT	30-Sep-15

Approved in 22nd CPT meeting

June 2015

QESS Ebook Collection Development

Appendix III

Collection development schedule (Oct 2015-Dec 2015) - developing keywords and title lists for New Courses at Member institutes

Date	Member Library	Course / Programme name	Offer term or date of course (e.g. Month / Year)	Keyword draft required?	Keyword draft by	Return keywords for comment?	Comment by	Title search required?	Publication year of title (e.g. From 2013)	Language of title (English/Chinese/Bilingual)	Expected date of delivery title list (e.g. Month / Year)	Title list by
Oct-15	OUHK	Photographic Communication	Spring 15	Y	5-Oct-15	Y	19-Oct-15	Y	From 2012	Bilingual	Jun-15	30-Oct-15
	TWC	BBA Entrepreneurship and Management	Sep-16	Y	5-Oct-15	Y	19-Oct-15	Y	From 2013	English	Subject to the decision of CPT	30-Oct-15
	CHCHE	B Eng (Hons) in Construction Engineering and Management	Sep-15	Y	5-Oct-15	Y	19-Oct-15	Y	From 2013	English/Chinese	Jul-15	30-Oct-15
	CHCHE	Master of Arts in Chinese Studies	Sep-15	Y	9-Oct-15	Y	19-Oct-15	Y	From 2000	English/Chinese	-	30-Oct-15
Nov-15	OUHK	Science Fiction Films	Spring 15	Y	6-Nov-15	Y	20-Nov-15	Y	From 2012	Bilingual	Jun-15	30-Nov-15
	OUHK	The Scientific Basis of Food and Health	Spring 15	Y	6-Nov-15	Y	20-Nov-15	Y	From 2012	English	Jun-15	30-Nov-15
	TWC	BBA Human Resources Management	Sep-16	Y	6-Nov-15	Y	20-Nov-15	Y	From 2013	English	Subject to the decision of CPT	30-Nov-15
	CHCHE	Master of Architecture	Sep-15	Y	6-Nov-15	Y	20-Nov-15	Y	From 2013	English/Chinese	Aug-15	30-Nov-15
Dec-15	OUHK	Research Methods in Psychology	Spring 15	Y	4-Dec-15	Y	18-Dec-15	Y	From 2012	English	Jun-15	31-Dec-15
	OUHK	Current Issues in Psychology	Spring 15	Y	4-Dec-15	Y	18-Dec-15	Y	From 2012	English	Jun-15	31-Dec-15
	TWC	BHSc Food Safety and Nutrition	Sep-16	Y	4-Dec-15	Y	18-Dec-15	Y	From 2013	English	Subject to the decision of CPT	31-Dec-15

Approved in 26th CPT meeting

October 2015

Appendix III

Collection development schedule (Jan 2016-May 2016) - developing keywords and title lists for New Courses at Member institutes

Date	Member Library	Course / Programme name	Offer term or date of course (e.g. Month / Year)	Keyword draft required?	Keyword draft by	Return keywords for comment?	Comment by	Title search required?	Publication year of title (e.g. From 2013)	Language of title (English/Chinese/Bilingual)	Expected date of delivery title list (e.g. Month / Year)	Title list by
Jan-16	HKSYU	Master of Social Sciences in Psychology	Jan-16	N	N	N	N	Y	From 2013	English	Subject to the decision of CPT	31-Jan-16
Mar-16	OUHK	Studying Politics Through Films	Spring 15	Y	9-Jul-15*	Y	5-Oct-15*	Y	Current 3 years	English	-	31-Mar-16
	OUHK	Principles of Product Design and Manufacturing Process Management	Spring 15	Y	12-Feb-16*	Y	29-Feb-16	Y	Current 3 years	English	-	31-Mar-16
	OUHK	Management Systems for Inspection and Certification Bodies	Spring 15	Y	12-Feb-16*	Y	29-Feb-16	Y	Current 3 years	English	-	31-Mar-16
	OUHK	Microbiology and Toxicology	Spring 15	Y	19-Feb-16*	Y	4-Mar-16	Y	Current 3 years	English	-	31-Mar-16
Apr-16	OUHK	Food Analysis	Spring 15	Y	1-Apr-16	Y	15-Apr-16	Y	Current 3 years	English	-	30-Apr-16
	OUHK	Greenhouse Gas Validation and Certification	Spring 15	Y	1-Apr-16	Y	15-Apr-16	Y	Current 3 years	English	-	30-Apr-16
	OUHK	Principles of Good Manufacturing Practice	Spring 15	Y	1-Apr-16	Y	15-Apr-16	Y	Current 3 years	English	-	30-Apr-16
May-16	OUHK	Professional Practice and Ethics	Spring 15	Y	3-May-16	Y	16-May-16	Y	Current 3 years	English	-	31-May-16
	OUHK	Physical and Mechanical Testing and Certification in Practice	Spring 15	Y	3-May-16	Y	16-May-16	Y	Current 3 years	English	-	31-May-16
	OUHK	Analytical Instruments	Spring 15	Updated information will be given to QESS once received								31-May-16

**Keyword drafts were done and sent to the member library for comments when the new course information was available*

Approved in 30th CPT meeting

February 2016